Change your details

1 - Your current member details



Please complete in pen using CAPITAL letters

About this form

Use this form to change or update your details on a super or defined benefit account. If you have a Retirement Income or Transition to Retirement Income account, please use our Change your details - Retirement Income and Transition to Retirement Income form. Any changes you make will only be made to the member number you have noted in section 1. It's easy to change your address and contact details by logging into your account at equipsuper.com.au. Changes to your name and date of birth need to be completed on this form and supported with evidence. The documents required are explained on page 2 of this form.

			3		
Member number					
Title Mr Mrs Ms Miss	Other	Sex Male Female	Date of birth (ddmmyyyy)		
First name		Last name			
Postal address					
Suburb					
State Postcode	Country (if not Australia)				
2 – Vour undated membe	r details (you only need to	update the information below that I	as changod)		
2 – Tour apaated membe	T details (you only need to	update the information below that i	ias cilaligeu)		
Title		Sex	Date of birth (ddmmyyyy)		
Mr Mrs Ms Miss	Other	Male Female			
First name		Last name			
Residential address					
Suburb					
State Postcode	Country (if not Australia)				
Postal address					
Suburb					
State Postcode	Country (if not Australia)				
	100				
Business hours phone	After hours phone	Mobile)		
	After hours phone	Mobile	3		
Business hours phone Email	After hours phone	Mobile			

Need help?









Change of name and/or date of birth

If you have changed your name, you will need to provide a certified copy of your Marriage Certificate, Deed Poll or Decree Nisi.

If you are changing your date of birth recorded by Equip Super, you will need to provide a certified copy of either your Birth Certificate, Passport or Driver's Licence.

Please note that faxed or scanned copies of certified documents are not acceptable and you should not send your original proof of identity documents to Equip Super.

All copied pages of ORIGINAL proof documents need to be certified by an individual authorised to do so. They must sight the original and the copy and make sure both documents are identical, then make sure all pages have been certified as true copies by writing or stamping 'certified true copy' followed by their signature, printed name, qualification (eg Justice of the Peace, Australia Post employee etc) and date.

The following are examples of people that can certify copies of the originals as true and correct copies:

- Pharmacist
- · Justice of the Peace
- Notary Public
- · Medical practitioner or nurse
- · Police officer
- Accountant (CA/CPA)
- · Legal practitioner
- Financial planner (Officer with, or Authorised Representative of an Australian Financial Services Licensee) (with two years' experience)
- · Full time teacher (school or tertiary)
- · Bank/credit union/building society officer (with two years' experience)
- · Permanent employee of a Commonwealth, State/Territory or local government (with two years' service).

Privacy

The personal information you provide on this form will be used in accordance with Together Trustee's Privacy Statement, which you can view online at equipsuper.com.au/privacy or you can obtain a copy by contacting us on 1800 682 626.

Together Trustee's Privacy Collection Statement details how we deal with your personal information and who you can talk to if you wish to access and seek correction of the information we hold about you. It includes details on how we collect, disclose and manage your personal information, including other entities and offshore locations that may receive or provide your information.

Our administrator, Mercer Outsourcing (Australia) Pty Ltd (Mercer), will also handle your personal information. You can view Mercer's Privacy Policy online at mercer.com.au/privacy

If you have any other queries in relation to privacy issues, you can contact us or write to our Privacy Officer, GPO Box 4303, Melbourne VIC 3001.

3 - Sign the form

By signing this form I:

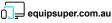
- authorise Equip Super to make the changes noted on this form.
- · understand that some of my personal details cannot be updated unless I provide the necessary supporting documentation.

Signature	Date (ddmmyyyy)					
V						

Please return your completed form to Equip Super, GPO Box 4303, Melbourne VIC 3001

Need help?







1800 682 626 0 equipsuper.com.au Equip Super, GPO Box 4303, Melbourne VIC 3001

